



# East Brook Middle School

## Code of Conduct



### Middle School Code of Conduct Reference Guide

The Code of Conduct for Middle School is designed to fulfill several purposes. It is designed to foster the health, safety, and social and emotional well-being of all students. The Code of Conduct establishes and maintains a civil, safe, secure, supportive, and disciplined school environment that is conducive to learning. It promotes the achievement of high academic standards and seeks to prevent the occurrence of problem behaviors.

In responding to student violations of the Code of Conduct, a progressive approach is used, taking into account the nature and severity of the offense, as well as the specific circumstances surrounding the incident. Accordingly, the determination of appropriate disciplinary actions is at the discretion of the school administrator, who will consider the individual context of each case.

Interventions and disciplinary actions are intended to address and remediate the behavior and may include a range of responses such as restrictions, reflective conferences, administrative and extended detentions, loss of privileges, reflective assignments, behavioral contracts, apology letters, community service, in-school suspensions, out-of-school suspensions, counseling, or referral to the MTSS (Multi-Tiered System of Supports) process. In addition, all disciplinary infractions may also result in the loss of student privileges, including participation in field trips, clubs, and other school-sponsored events.

| Common Infractions            | Possible Actions & Interventions  |
|-------------------------------|---|
| Academic Dishonesty           | <ul style="list-style-type: none"><li>•Detention (Lunch)</li><li>•Detention (Recess)</li><li>•Loss of Credit for Assignment/Work</li></ul>  |
| AI (Inappropriate Use)        | <ul style="list-style-type: none"><li>•Detention (Lunch)</li><li>•Detention (Recess)</li><li>•Loss of Credit for Assignment/Work</li><li>•Redo Assignment</li><li>•Research Assignment</li></ul>  |
| Arson                         | <ul style="list-style-type: none"><li>•Fees or Fines may Apply</li><li>•Referral to Law Enforcement</li><li>•Suspension (In-School)</li><li>•Suspension (Out-of-School)</li></ul>   |
| Assault                       | <ul style="list-style-type: none"><li>•Referral to Law Enforcement</li><li>•Suspension (In-School)</li><li>•Suspension (Out-of-School)</li></ul>  |
| Being in an Unauthorized Area | <ul style="list-style-type: none"><li>•Administrative Detention</li><li>•Detention (Lunch)</li><li>•Detention (Recess)</li><li>•Suspension (In-School)</li><li>•Suspension (Out-of-School)</li></ul>                                      |
| Bus Misconduct/Disturbance    | <ul style="list-style-type: none"><li>•Administrative Detention</li><li>•Removal from Bus (Permanent)</li><li>•Removal from Bus (Temporary)</li></ul>   |
| Cell Phone Violations         | <ul style="list-style-type: none"><li>•Administrative Detention</li><li>•Cell Phone Contract</li><li>•Confiscation of Cell Phone</li><li>•Detention (Lunch)</li><li>•Detention (Recess)</li><li>•Parent Retrieval of Cell Phone</li></ul> |
| Computer Trespass             | <ul style="list-style-type: none"><li>•Administrative Detention</li><li>•Detention (Lunch)</li><li>•Detention (Recess)</li><li>•Suspension (In-School)</li><li>•Suspension (Out-of-School)</li></ul>                                      |
| Cutting Class/Skipping        | <ul style="list-style-type: none"><li>•Administrative Detention</li><li>•Detention (Lunch)</li><li>•Detention (Recess)</li><li>•Suspension (In-School)</li></ul>  |

|  |  |
|--|--|
| <b>Damage to Property</b>  | <ul style="list-style-type: none"><li>•Fees or Fines may Apply</li><li>•Suspension (In-School)</li><li>•Suspension (Out-of-School)</li></ul>   |
| <b>Defiance/Disrespect</b>   | <ul style="list-style-type: none"><li>•Administrative Detention</li><li>•Detention (Lunch)</li><li>•Detention (Recess)</li></ul>   |
| <b>Derogatory Language/Expressions</b>   | <ul style="list-style-type: none"><li>•Administrative Detention</li><li>•Detention (Lunch)</li><li>•Detention (Recess)</li><li>•Suspension (In-School)</li><li>•Suspension (Out-of-School)</li></ul> |
| <b>Disruption of School Environment</b>  | <ul style="list-style-type: none"><li>•Administrative Detention</li><li>•Detention (Lunch)</li><li>•Detention (Recess)</li></ul>   |
| <b>Dress Code Violation</b>  | <ul style="list-style-type: none"><li>•Administrative Detention</li><li>•Change of Attire</li><li>•Detention (Lunch)</li><li>•Detention (Recess)</li></ul>   |
| <b>Engaging in Unsafe Acts/Jeopardizing the Safety of Others</b>                                   | <ul style="list-style-type: none"><li>•Administrative Detention</li><li>•Detention (Lunch)</li><li>•Detention (Recess)</li><li>•Suspension (In-School)</li><li>•Suspension (Out-of-School)</li></ul> |
| <b>Failure to Report to Detention</b>  | <ul style="list-style-type: none"><li>•Administrative Detention</li><li>•Detention (Lunch)</li><li>•Detention (Recess)</li></ul>   |
| <b>False Public Alarm</b>  | <ul style="list-style-type: none"><li>•Referral to Law Enforcement</li><li>•Suspension (In-School)</li><li>•Suspension (Out-of-School)</li></ul>   |
| <b>Fight</b>   | <ul style="list-style-type: none"><li>•Suspension (In-School)</li><li>•Suspension (Out-of-School)</li></ul>  |
| <b>Food/Beverages (other than water) in Classroom/Instructional Spaces</b>                         | <ul style="list-style-type: none"><li>•Administrative Detention</li><li>•Confiscation of Food/Drink</li><li>•Detention (Lunch)</li><li>•Detention (Recess)</li></ul>                                 |
| <b>Harassment, Intimidation, or Bullying (HIB)</b>   | <ul style="list-style-type: none"><li>•Dependent on Code of Conduct Infraction</li></ul>   |
| <b>HIB - Retaliation, Reprisal, and/or False Accusations</b>                                       | <ul style="list-style-type: none"><li>•Suspension (In-School)</li><li>•Suspension (Out-of-School)</li></ul>  |
| <b>Inappropriate/Disruptive Behavior</b>   | <ul style="list-style-type: none"><li>•Administrative Detention</li><li>•Detention (Lunch)</li><li>•Detention (Recess)</li></ul>   |
| <b>Insubordination (failure to follow instructions, identify yourself, relinquish items, etc.)</b> | <ul style="list-style-type: none"><li>•Administrative Detention</li><li>•Detention (Lunch)</li><li>•Detention (Recess)</li><li>•Suspension (In-School)</li><li>•Suspension (Out-of-School)</li></ul> |
| <b>Leaving Class without Permission</b>  | <ul style="list-style-type: none"><li>•Administrative Detention</li><li>•Detention (Lunch)</li><li>•Detention (Recess)</li><li>•Detention (Teacher)</li></ul>  |
| <b>Leaving School Grounds without Permission</b>   | <ul style="list-style-type: none"><li>•Suspension (In-School)</li><li>•Suspension (Out-of-School)</li></ul>  |
| <b>Misuse of Hall Pass</b>   | <ul style="list-style-type: none"><li>•Administrative Detention</li><li>•Detention (Lunch)</li><li>•Detention (Recess)</li></ul>   |
| <b>Obscene Gestures/Language</b>   | <ul style="list-style-type: none"><li>•Administrative Detention</li><li>•Detention (Lunch)</li><li>•Detention (Recess)</li><li>•Suspension (In-School)</li><li>•Suspension (Out-of-School)</li></ul> |

|  |  |
|--|--|
| <b>Physical Altercation/Physical Aggression</b>  | <ul style="list-style-type: none"><li>•Administrative Detention</li><li>•Detention (Lunch)</li><li>•Detention (Recess)</li><li>•Suspension (In-School)</li><li>•Suspension (Out-of-School)</li></ul>   |
| <b>Profanity</b>   | <ul style="list-style-type: none"><li>•Administrative Detention</li><li>•Detention (Lunch)</li><li>•Detention (Recess)</li><li>•Suspension (In-School)</li><li>•Suspension (Out-of-School)</li></ul>   |
| <b>Public Displays of Affection</b>  | <ul style="list-style-type: none"><li>•Administrative Detention</li><li>•Detention (Lunch)</li><li>•Detention (Recess)</li></ul>   |
| <b>Robbery/Extortion</b>   | <ul style="list-style-type: none"><li>•Administrative Detention</li><li>•Detention (Lunch)</li><li>•Detention (Recess)</li><li>•Fees or Fines may Apply</li><li>•Referral to Law Enforcement</li><li>•Suspension (In-School)</li><li>•Suspension (Out-of-School)</li></ul> |
| <b>Security Breach (propping doors, false calls to school/rooms, etc.)</b>                             | <ul style="list-style-type: none"><li>•Administrative Detention</li><li>•Detention (Lunch)</li><li>•Detention (Recess)</li><li>•Suspension (In-School)</li><li>•Suspension (Out-of-School)</li></ul>   |
| <b>Sexual Assault</b>  | <ul style="list-style-type: none"><li>•Referral to Law Enforcement</li><li>•Suspension (In-School)</li><li>•Suspension (Out-of-School)</li></ul>   |
| <b>Sexual Contact</b>  | <ul style="list-style-type: none"><li>•Referral to Law Enforcement</li><li>•Suspension (In-School)</li><li>•Suspension (Out-of-School)</li></ul>   |
| <b>Tardiness to Class</b>  | <ul style="list-style-type: none"><li>•Administrative Detention</li><li>•Detention (Lunch)</li><li>•Detention (Recess)</li><li>Detention (Teacher)</li></ul>   |
| <b>Technology/Chromebook Misuse</b>  | <ul style="list-style-type: none"><li>•Administrative Detention</li><li>•Chromebook fine/fee may apply</li><li>•Detention (Lunch)</li><li>•Detention (Recess)</li></ul>  |
| <b>Theft</b>   | <ul style="list-style-type: none"><li>•Fees or Fines may Apply</li><li>•Suspension (In-School)</li><li>•Suspension (Out-of-School)</li></ul>   |
| <b>Threats of: Violence, Physical/Emotional Harm, Destruction of Property, and/or Terroristic Acts</b> | <ul style="list-style-type: none"><li>•Administrative Detention</li><li>•Detention (Lunch)</li><li>•Detention (Recess)</li><li>•Referral to Law Enforcement</li><li>•Suspension (In-School)</li><li>•Suspension (Out-of-School)</li></ul>                                  |
| <b>Trespassing</b>   | <ul style="list-style-type: none"><li>•Referral to Law Enforcement</li><li>•Suspension (In-School)</li><li>•Suspension (Out-of-School)</li></ul>   |
| <b>Truancy</b>   | <ul style="list-style-type: none"><li>•Refer to Attendance Policy</li><li>•Referral to Division of Child Protection and Permanency (DCPP)</li><li>•Scheduled after-school Support</li></ul>  |
| <b>Unauthorized Photography or Video Recording Without Staff Permission</b>                            | <ul style="list-style-type: none"><li>•Administrative Detention</li><li>•Cell Phone Contract</li><li>•Confiscation of Cell Phone</li><li>•Detention (Lunch)</li><li>•Detention (Recess)</li><li>•Suspension (In-School)</li><li>•Suspension (Out-of-School)</li></ul>      |

|   |  |
|---|--|
| <b>Use or Possession of Substances (e.g.,<br/>Drugs/Alcohol/Tobacco) and/or Related<br/>Paraphernalia</b> | <ul style="list-style-type: none"><li>•Referral for Drug Testing</li><li>•Research Assignment</li><li>•Referral to Law Enforcement</li><li>•Suspension (In-School)</li><li>•Suspension (Out-of-School)</li></ul>   |
| <b>Vandalism/Defacing Property</b>  | <ul style="list-style-type: none"><li>•Administrative Detention</li><li>•Detention (Lunch)</li><li>•Detention (Recess)</li><li>•Fees or Fines may Apply</li><li>•Referral to Law Enforcement</li><li>•Suspension (In-School)</li><li>•Suspension (Out-of-School)</li></ul> |
| <b>Weapons</b>  | <ul style="list-style-type: none"><li>•Referral to Law Enforcement</li><li>•Suspension (In-School)</li><li>•Suspension (Out-of-School)</li></ul>   |
|   |  |
| <b>BOE Policy 5114</b>  | <a href="#"><u>Suspension and Expulsion</u></a>  |
| <b>BOE Policy 5131</b>  | <a href="#"><u>Conduct and Discipline</u></a>  |
| <b>BOE Policy 5131.1</b>  | <a href="#"><u>Harassment, Intimidation, and Bullying</u></a>  |
| <b>BOE Policy 5131.5</b>  | <a href="#"><u>Violence and Vandalism</u></a>  |
| <b>BOE Policy 5131.7</b>  | <a href="#"><u>Weapons and Dangerous Instruments</u></a>   |